



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**31 May 2024 to 30 May 2025**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

## Notice of future Cabinet decisions and recommendations to Council

| Summary                                                                                                                                                                                                                              | Date        | Action                                                                 | Contact                                                                                                                                                                                                                                                          |
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| <b>Larch Close (21 New Build Units) - Contract Award - Key Decision</b>                                                                                                                                                              |             |                                                                        |                                                                                                                                                                                                                                                                  |
| Larch Close (21 New Build Units) - Contract Award                                                                                                                                                                                    | 11 Jun 2024 | To agree the contract                                                  | Cabinet Member for Housing & Planning<br>(Councillor Phil Dilks)<br><br>Suniel Pillai, New Build Project Officer<br><b>E-mail:</b> <a href="mailto:suniel.pillai@southkesteven.gov.uk">suniel.pillai@southkesteven.gov.uk</a>                                    |
| <b>Local Development Scheme (2024 - 2027) - Key Decision</b>                                                                                                                                                                         |             |                                                                        |                                                                                                                                                                                                                                                                  |
| To approve the revised Local Development Scheme (2024 – 2027) which includes a change to the Local Plan timetable.                                                                                                                   | 11 Jun 2024 | That Cabinet approves the revised Local Development Scheme (2024-2027) | Cabinet Member for Housing & Planning<br>(Councillor Phil Dilks)<br><br>Shaza Brannon, Planning Policy Manager<br><b>E-mail:</b> <a href="mailto:shaza.brannon@southkesteven.gov.uk">shaza.brannon@southkesteven.gov.uk</a>                                      |
| <b>Review of Public Space Protection Orders - Key Decision</b>                                                                                                                                                                       |             |                                                                        |                                                                                                                                                                                                                                                                  |
| To review the existing Public Space Protection Orders in force across the District.                                                                                                                                                  | 9 Jul 2024  | To agree a course of action for PSPOs in the District.                 | Cabinet Member for People & Communities<br>(Councillor Rhea Rayside)<br><br>Ayeisha Kirkham, Head of Public Protection<br><b>E-mail:</b> <a href="mailto:ayeisha.kirkham@southkesteven.gov.uk">ayeisha.kirkham@southkesteven.gov.uk</a>                          |
| <b>South Kesteven District Council Car Parking Order – Tariff Changes - Key Decision</b>                                                                                                                                             |             |                                                                        |                                                                                                                                                                                                                                                                  |
| The amendment to the existing South Kesteven District Council Car Parking Order Tariffs - amendment to the Car Parking Order needs to be done by way of modification Order – this has the effect to modify/amend the original Order. | 9 Jul 2024  | To consider the modification Order.                                    | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Gyles Teasdale, Head of Property and ICT<br><b>E-mail:</b> <a href="mailto:g.teasdale@southkesteven.gov.uk">g.teasdale@southkesteven.gov.uk</a> |

| Summary                                                                                                                                                                                                                                                                                                                                                                                                                                              | Date       | Action                                                                                                                                                                                                                                                                                                                                                                                    | Contact                                                                                                                                                                                               |
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| <b>Lease to Grantham Town Football Club – Non Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                       |            |                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                       |
| The granting of a lease and delegation of authority to the Deputy Chief Executive in consultation with the Cabinet Member for Culture and Leisure to enter into it                                                                                                                                                                                                                                                                                   | 9 Jul 2024 | To agree to enter into the lease.                                                                                                                                                                                                                                                                                                                                                         | Cabinet Member for Leisure and Culture (Councillor Paul Stokes)<br><br>Karen Whitfield, Assistant Director – Leisure, Culture and Place<br><b>E-mail:</b> karen.whitfield@southkesteven.gov.uk        |
| <b>Animal Welfare Policy - Non Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                                      |            |                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                       |
| A new Animal Welfare Policy for approval by Cabinet, following the 4-week consultation with the public, local businesses, partner agencies and other organisations.                                                                                                                                                                                                                                                                                  | 9 Jul 2024 | To approve the policy                                                                                                                                                                                                                                                                                                                                                                     | Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)<br><br>Heather Green, Licensing Team Leader<br><b>E-mail:</b> heather.green@southkesteven.gov.uk                    |
| <b>Provisional Outturn Report 2023/24 - Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                                             |            |                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                       |
| This report provides the Cabinet with the details of the Council's provisional outturn position for the financial year 2022/23. The report covers the following areas:<br><ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul> | 9 Jul 2024 | Cabinet is asked to:<br>1. Review and recommend for approval to Governance and Audit Committee the provisional Revenue and Capital Outturn position for the financial year 2023/24.<br>2. Review and approve the budget carry forwards (appendices D and H).<br>3. Review and recommend to Governance and Audit Committee the following reserve movements in respect of the General Fund: | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Gill Goddard, Senior Accountant<br><b>E-mail:</b> gill.goddard@southkesteven.gov.uk, |

| Summary                                                                                                                                                                                                                                                                                                                                                                               | Date        | Action                                                                                                                                                                                                   | Contact                                                                                                                                                                                                          |
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| <b>South Kesteven District Council Productivity Plan 2024/25 - Non Key Decision</b>                                                                                                                                                                                                                                                                                                   |             |                                                                                                                                                                                                          |                                                                                                                                                                                                                  |
| To present the proposed Productivity Plan 2024/25 for South Kesteven DC, and to recommend to Cabinet the submission of said plan to the Department of Levelling Up, Housing & Communities.                                                                                                                                                                                            | 9 Jul 2024  | Approves the proposed Productivity Plan for submission to the Department of Levelling Up, Housing & Communities.                                                                                         | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Charles James, Policy Officer<br><b>E-mail:</b> Charles.james@southkesteven.gov.uk              |
| <b>Finance Update Report: April – TBC - Non Key Decision</b>                                                                                                                                                                                                                                                                                                                          |             |                                                                                                                                                                                                          |                                                                                                                                                                                                                  |
| To present the Council's forecast 2024/25 financial position.<br>The report covers the following areas:<br><ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul> | 10 Sep 2024 | That Cabinet<br>1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets and identifies any variances that might require action or investigation | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Gill Goddard, Senior Accountant<br><b>E-mail:</b> gill.goddard@southkesteven.gov.uk             |
| <b>Maintenance Strategy (Corporate Property Assets) - Key Decision</b>                                                                                                                                                                                                                                                                                                                |             |                                                                                                                                                                                                          |                                                                                                                                                                                                                  |
| This report sets out the proposals for a Maintenance Strategy in respect of General Fund Corporate Property Assets. The Strategy will establish the approach the Council will adopt for ongoing investment in its corporate property estate.                                                                                                                                          | 10 Sep 2024 | To agree the approach to the development and management of maintenance activity across its corporate property portfolio.                                                                                 | Deputy Leader of the Council (Councillor Richard Cleaver)<br><br>Gyles Teasdale, Head of Property and ICT<br><b>E-mail:</b> <a href="mailto:g.teasdale@southkesteven.gov.uk">g.teasdale@southkesteven.gov.uk</a> |

| Summary                                                                                                                                                                                                                                                                                                                                                                                                           | Date       | Action                                                                                                                                                                                                                                   | Contact                                                                                                                                                                                                                                                                                               |
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| <b>Vehicle Procurement - Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                         |            |                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                       |
| To approve the Capital spend of over £200,000 for 2024/25 for street cleaning, refuse vehicles and vans, and other assorted vehicles.                                                                                                                                                                                                                                                                             | 8 Oct 2024 | To approve the spend.                                                                                                                                                                                                                    | Cabinet Member for Environment and Waste (Councillor Rhys Baker)<br><br>Kay Boasman, Head of Waste Management and Market Services<br><b>E-mail:</b><br>kayleigh.boasman@southkesteven.gov.uk                                                                                                          |
| <b>Finance Update Report: April - September 2024 - Non Key Decision</b>                                                                                                                                                                                                                                                                                                                                           |            |                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                       |
| To present the Council's forecast 2024/25 financial position as at end of September 2024.<br>The report covers the following areas:<br><ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul> | 3 Dec 2024 | That Cabinet<br>1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets as at the end of September 2024 and identifies any variances that might require action or investigation | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Gill Goddard, Senior Accountant<br><b>E-mail:</b> gill.goddard@southkesteven.gov.uk                                                                                                  |
| <b>Council Tax Base 2025/2026 - Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                  |            |                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                       |
| To determine the Council Tax Base to form the basis of the 2025/2026 budget proposals to be recommend to Full Council.                                                                                                                                                                                                                                                                                            | 3 Dec 2024 | To recommend the Tax Base to Full Council.                                                                                                                                                                                               | The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)<br><br>Claire Moses, Head of Service (Revenues, Benefits Customer and Community)<br><b>E-mail:</b> <a href="mailto:claire.moses@southkesteven.gov.uk">claire.moses@southkesteven.gov.uk</a> |

| Summary                                                                                                                                                                                                                                                                                                                                                                                                                  | Date        | Action                                                                                                                                                                                                                                             | Contact                                                                                                                                                                                                                                                 |
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| <b>Local Council Tax Support Scheme - Key Decision</b>                                                                                                                                                                                                                                                                                                                                                                   |             |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                         |
| To consider the Council's Local Council Tax Support Scheme for the 2025/2026 financial year.                                                                                                                                                                                                                                                                                                                             | 3 Dec 2024  | To recommend the Scheme to Full Council.                                                                                                                                                                                                           | <p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Claire Moses, Head of Service (Revenues, Benefits Customer and Community)<br/> <b>E-mail:</b> claire.moses@southkesteven.gov.uk</p> |
| <b>Draft Budget Proposals for 2025/2026 and Indicative Budgets for 2026/2027 and 2027/2028 - Non Key Decision</b>                                                                                                                                                                                                                                                                                                        |             |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                         |
| To consider the draft Budget Proposals for 2025/2026.                                                                                                                                                                                                                                                                                                                                                                    | 16 Jan 2025 | To agree the draft proposals.                                                                                                                                                                                                                      | <p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Deputy Chief Executive and Section 151 Officer<br/> <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>                  |
| <b>Budget Update Report: April to December 2024 - Non Key Decision</b>                                                                                                                                                                                                                                                                                                                                                   |             |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                         |
| <p>To present the Council's forecast 2024/25 financial position as at end of December 2024.</p> <p>The report covers the following areas:</p> <ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul> | 11 Feb 2025 | <p>That Cabinet</p> <p>1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets as at the end of December 2024 and identifies any variances that might require action or investigation</p> | <p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Gill Goddard, Senior Accountant<br/> <b>E-mail:</b> gill.goddard@southkesteven.gov.uk</p>                                           |

| Summary                                                                                                 | Date        | Action                                   | Contact                                                                                                                                                                                                                                                                                  |
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| <b>Budget Proposals for 2025/2026 and Indicative Budgets for 2026/2027 and 2027/2028 - Key Decision</b> |             |                                          |                                                                                                                                                                                                                                                                                          |
| To consider the proposed Budget.                                                                        | 11 Feb 2025 | To recommend the Budget to Full Council. | <p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Deputy Chief Executive and Section 151 Officer<br/> <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p> |